

MINUTES
Workshop/Monthly Work Session

MEETING: April 18, 2017

PRESENT: Board Members: Caroline Zucker, Chair; Bridget Ziegler, Vice Chair; Shirley Brown, Jane Goodwin; Eric Robinson; Superintendent Todd Bowden

CALLED TO ORDER: 9:30 a.m.

TOPIC	DISCUSSION
Textbook Adoption Process – Sue Meckler Rob Manoogian	<ul style="list-style-type: none"> • Steps for adopting instructional material were reviewed with Board Members • The state provides vendor specification for adoption and reviews materials, creates short bid list • The district selects 3-5 state selected programs for review and publishers are invited to present to local adoption committee and district support staff • All principals, including Charter schools, assemble school-based adoption committee members • Our website is updated with relevant information and community members are invited to participate and give feedback • Publisher presentations are conducted, committee members review material using state aligned, district created rubric, and the committee selects products for school-based, in-depth review • Samples are sent to schools for principals and school-based stake holders to review materials and compile feedback • The district committee reconvenes to discuss all feedback and reach consensus • The decision is then shared with school-based and district level administrators, as well as School Board Members and the Superintendent

	<ul style="list-style-type: none"> • Purchasing process begins and the initial professional development is scheduled; ongoing professional development is provided based on teacher need • The adoption cycle is every 6 years • Policy 4.21 has not been updated since 2009 and current procedures do not comply with current policy; the Superintendent plans to align procedures with current policy for the time being, and revise the policy after pending legislation is finalized; the pros and cons of current policy giving a principal the right to choose an alternative textbook was discussed. • Dr. Bowden also plans to assign a staff member to each policy in order to keep the policies up to date and in state compliance, and to be sure the procedures are in line with the policy
<p>Eleven Data Elements- Laura Kingsley Denise Cantalupo</p>	<ul style="list-style-type: none"> • Florida's model focuses the grading formula on student success measuring (1) achievement, (2) learning gains, (3) graduation, and (4) earning college credit and/or industry certifications • Board members reviewed Sarasota's achievement results for 2015-16 in English language arts, mathematics, science, social studies, graduation rate, and acceleration success; total points = 677 out of possible 1100 = 61.5 rounded up to 62 = A; a score of 61.4 would have been rounded down to a B. • Sarasota was one of only three districts to receive an A • Achievement gap data for ESE, ELL, economically disadvantaged students, White/Hispanic, and White/Black was reviewed • Data on chronic absenteeism was shared and discussed; student attendance will be one of the components on the dashboard being developed for next school year
<p>Superintendent's Goals- Todd Bowden</p>	<ul style="list-style-type: none"> • In order for the Superintendent to qualify for a \$15,000 bonus pool at the end of the 2017-18 school year, criteria/goals must be determined by June 30, 2017 • A list of potential goals submitted by the Superintendent with input from Board Members was discussed • After discussion, the following three goals were set:

	<ol style="list-style-type: none"> 1. Increase 2017 district grade total points by 1% (i.e., in 2016 we had 677 points, the goal would have been +7 points) 2. Increase learning gains of the lowest 25% in ELA by 1% (i.e., in 2016 we had 43%, so the goal would have been 44%) 3. Increase learning gains of the lowest 25% in Math by 1% (i.e., in 2016 we had 44%, so the goal would have been 45%) <ul style="list-style-type: none"> • Each goal is carries a \$5,000 bonus
<p>Recessed – 12:46 p.m. Reconvened – 1:16 p.m.</p>	
<p>Facilitator for Superintendent Goals and Objectives</p>	<ul style="list-style-type: none"> • Since the Superintendent’s goals were set in the morning portion of the work session, a facilitator is no longer needed • But the Superintendent’s evaluation criteria (which will be used June of 2018) will now need to be set, which could cover broader areas • Although the Superintendent will not be in attendance at the May 16 Monthly Work Session, Board Members can submit possible criteria to the Superintendent for discussion/consideration; this criteria will need to be finalized by June 30, 2017
<p>Team Building</p>	<ul style="list-style-type: none"> • Sarasota, Lee, and Charlotte County school boards have scheduled an initial Master Board Training through FSBA on May 12, 2017 in Charlotte County, but not all Board Members have agreed to participate. • It was suggested we reach out to local foundations and/or facilitators to see if we could schedule a team building session for all five Board Members; Caroline Zucker agreed come back to the group with an additional alternative team building opportunity for all five Board Members. • It was also suggested that as part of the Board’s operational procedures, an annual retreat could be scheduled where the Board can set goals, priorities, evaluations, and legislative priorities • Since there was no previous formal vote taken on this issue, a motion to participate in the FSBA training will be made at the upcoming 3:00 Board Meeting

Legislative Updates	<ul style="list-style-type: none"> • The status of various bills and where they are in the House and Senate was discussed
Juvenile Justice	<ul style="list-style-type: none"> • No discussion
Legal Services Contract	<ul style="list-style-type: none"> • Art Hardy shared a draft contract for Board Member's consideration • The history of the Williams/Parker and Matthews/Hutton/Eastmoore law firms association with the school board was discussed; also discussed was how and when legal services are sub-contracted relating to COPS, bonds, DOAH hearings, real estate, worker comp, etc. • This draft contract will be sent to another attorney for review/approval and placed on a future Board Meeting agenda for formal vote
Adjourned	<ul style="list-style-type: none"> • The Monthly Work Session adjourned at 2:21 p.m.

We certify that the foregoing minutes are a true account of the Monthly Work Session held on April 18, 2017, and approved at the regular Board meeting on May 2, 2017.

Secretary
Todd Bowden

Chair
Caroline Zucker